



Employment Application

Name _____ Social Security No. _____

Address _____ City _____ Zip _____

Phone _____ Are you under 18? _____ If yes D.O.B _____

Education:

High School	Last Grade Completed	Grade Point Average	Sports/ Activities	Degree	Date Graduated
College	Last Grade Completed	Grade Point Average	Sports/ Activities	Degree	Date Graduated

Work Experience: List most recent first

Company _____ Phone _____

Address _____ Dates Employed: From _____ To _____

Job Description _____ Supervisor _____

Reason For Leaving _____ Ending Pay _____

Company _____ Phone _____

Address _____ Dates Employed: From _____ To _____

Job Description _____ Supervisor _____

Reason For Leaving _____ Ending Pay _____

Company _____ Phone _____

Address _____ Dates Employed: From _____ To _____

Job Description _____ Supervisor _____

Reason For Leaving _____ Ending Pay _____

Personal References:

Name: _____ Name _____

Telephone: _____ Telephone: _____

Years Known _____ Years Known _____

Availability:

Total hours available each week _____ Date you can start _____

Hours Avail.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
From							
To							

How were you referred to us? _____

Do you have transportation to work? _____

Do you have any physical limitations that would prevent you from doing this type of work? _____

Have you ever been convicted of a crime? _____ If yes, please list offense and dates: _____

Please rate yourself honestly on the following characteristics or scenarios.

N-Never R-Rarely S-Sometimes O-Often A-Always

I am late for scheduled appointments.	N	R	S	O	A
When working in groups, I take on more than my share.	N	R	S	O	A
I ask for help when needed.	N	R	S	O	A
As a customer, my expectations should be exceeded.	N	R	S	O	A
I feel successful.	N	R	S	O	A
I try to learn from my mistakes to better my performance.	N	R	S	O	A
I disagree with school or work policies and procedures.	N	R	S	O	A
I am comfortable sharing what I know and talking with new people.	N	R	S	O	A
I am flexible and willing to do what is most needed.	N	R	S	O	A

I certify that I have read and fully completed both sides of this application and the information contained within this application is correct to the best of my knowledge. I also understand that any false information is grounds for dismissal.

Signature _____

Date _____